



Kenya Power

File Ref.	PRE – BID MEETING
Date of Issue	2015
Date of Meeting	17th March,2015 at 10.00 am
Venue of Meeting	KOLOBOT RD STIMA PLAZA
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In Attendance	<p>KPLC Staff in attendance:</p> <ol style="list-style-type: none">1. Catherine Juma – Supply Chain Officer - Chairing2. Mary Mbacha-Supply Chain Officer3. Evans Macigo- Supply Chain Officer – Taking Notes4. Godfrey Gathige- Chief Engineer, Standards5. David Makezi – Legal Officer <p>Suppliers in attendance:</p> <ol style="list-style-type: none">1. Those in attendance were 76 in number.
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Agenda	<p>Introduction of the three year frame work contract and what it entails Clarification and correction of errors in the following tenders:</p> <ol style="list-style-type: none">a. Tender for the Bolts & Nuts, Prefabricated items, Stay Rods and Binding Wireb. Tender for Earth Rods.c. Tender for Isolators.d. Tender for Circuit Breakers
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NOTES OF MEETING

Item	Deliberations
01	<p><u>INTRODUCTION:</u></p> <p>The Supply Chain Officer opened the meeting by giving a brief explanation on the framework contract and what it entails, and how it would benefit KPLC .</p> <p><u>AGENDA</u></p> <p>Clarification of three year framework contract:</p> <p>It was explained that the document has been customized to take care of the framework contract with other additional information which did not feature in the normal Annual Tenders.</p> <p>The highlights were as follows:-</p> <ul style="list-style-type: none"> ➤ One bidder wanted to know if The National Tender for Bolts and Nuts, Prefabricated items, Stay Rods and Binding Wire is also open to Local Manufacturers. The bidders were advised that local manufacturers can also participate in the tender. ➤ The closing dates and time. The bidders were advised that there are no plans to change the closing dates but in case the dates will be changed, the change will feature in the addendum for advertisement. ➤ Award by Lots. Bidders wanted to know if there is limitation on the lots a bidder can be awarded. Bidders were advised that there is no limitation on the lots a bidder can be allocated as long as they meet the criteria and their bids are lowest in the lot. However if price difference in the subsequent lots is more than 5%, the subsequent lots shall be retendered. ➤ Washer. The bidders were informed that the Washer for the Bolts and Nuts has changed from the flat to a curved one. They were advised to take note of the Washer in the specifications. ➤ The Price on the three year frame work. The bidders were advised that the price of the minimum quantity/ first year is firm; however the price of the subsequent years shall be negotiated between KPLC and the supplier. ➤ Tender for Insulators. The bidders were informed that the tender had been cancelled. ➤ One envelope bids. The suppliers were advised that the tenders were on a one envelope tender opening system whereby the Non-financial and Financial bids are supposed to be opened the same day. Bidders were further advised that the financial and Non-Financial bids can be sealed in one envelope. ➤ Tender for the supply of the Circuit Breakers – The bidders wanted to know when the tender will be uploaded in the website. They were informed that a follow up will be made and same will be communicated through an addendum. ➤ CR12. Bidders wanted to know whether it is necessary for them to keep on validating the C12 after every three months. The Legal Officer advised bidders that the C12 is a mandatory requirement to ensure KPLC is dealing with the same directors of the firms. Bidders were however advised that the company is in the process of re-evaluating the standard tender document with a view of removing what is not necessary in the document. ➤ Samples. Bidders noted that the two days period required to avail the samples for stay rods and binding wire if required is too short. The Legal Officer advised bidders they need to be pro-active and ensure the samples are ready and can be availed whenever they are required. ➤ Bid Amount. One bidder wanted to know the bid bond amount for tender for Bolts & Nuts, Pre-fabricated items, Stay rods and Binding Wire. The Supply Chain Officer informed the bidders that the bid bond will be 1% of the tender amount.

Issues raised by Tenderers with regard to the above mentioned tenders that require to be corrected through an addendum are as follows:

- Tender KP1/9AA-3/PT/44/14-15 for supply of bolts and nuts, prefabricated items, stay rods and stay wire. It was noted that clause 3.15.1 on Goods Eligibility and Conformity is not consistent with clause 3.15 on Samples. The correct clause which is consistent with clause 3.15.1 is clause 3.14.3.
- A bidder wanted to know if local suppliers will also quote the DAP incoterms in their bids as indicated on the tender No. KP1/9AA-3/PT/61/14-15 for Earth Rods. The suppliers were advised the DAP incoterm apply to the foreign bidders. Local bidders will quote DDP incoterm

The bidders were asked to read the document carefully and to ensure they furnish the relevant information as indicated in the Tender Document.

Bidders were informed that all what was discussed in the meeting and minuted will be posted in the website and will form part of the tender.

Signed 

Date: 25.03.2015

Signed: 

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